

**MNDOT STANDARD MANUAL BICYCLE AND PEDESTRIAN SCREENLINE COUNT FORM**

<b>Date:</b> ____ / ____ / ____	<b>Day:</b> <i>(circle)</i> Sunday Monday Tuesday Wednesday Thursday Friday Saturday
<b>Location: Street or intersection (nearest address if relevant)</b>	<b>Count duration, in hours:</b>
<b>City or Town</b>	<b>Type of count:</b> <b>Bicycle &amp; Pedestrian</b>
<b>County</b> Minnesota	<b>Count start time:</b> <i>(circle)</i> am / pm
<b>Count recorder name(s):</b>	<b>Name of agency / organization managing count:</b> <b>Saint Cloud Area Planning Organization</b>
<b>Counter Telephone and Email</b>	<b>Agency Telephone and Email</b> <b>(320) 252-7568</b>
<b>Weather:</b> Precipitation: yes / no High (F°): ____ Low (F°): ____	<b>Notes:</b>

**Guidelines for using this count form:**

- Please complete all of the fields on both sides of this form.
- Count all bicyclists and pedestrians crossing your screen line under the appropriate categories. **Make only one tally mark for each person.**
- Count for two hours in 15 minute increments. Record the hour you begin counting in the hour column. Change rows every 15 minutes.
- Count bicyclists who ride on the sidewalk. Ignore the attribute column if no extra details about bicyclists or pedestrian are being collected.
- Count the number of people on the bicycle (i.e., bicyclists), not the number of bicycles.
- Pedestrians include all people not on bicycles. Record pedestrians in wheelchairs, on skates, on scooters, etc. in “Pedestrians Assisted” columns.
- Do your best when traffic volumes are high or people talk to you; it is easy to lost count. Do your best, but note if you lose track.
- If bicycle and pedestrian traffic is too heavy to track attributes, revert to counting just the total bicyclists and pedestrians.

**Notes:**

*Sources: Federal Highway Administration (FHWA), National Bicycle and Pedestrian Documentation Project (NBPD), Bike Walk Twin Cities – Transit for Livable Communities (BWTC / TLC), and the Minneapolis Department of Public Works (MDPW)*

