

**Saint Cloud Area Planning Organization
TECHNICAL ADVISORY COMMITTEE MINUTES
October 9, 2018**

A regular meeting of the Saint Cloud Area Planning Organization's (APO) Technical Advisory Committee (TAC) was held on Tuesday, October 9, 2018 at Stearns County Public Works. Senior Planner, Joseph Mueller, presided with the following members present:

Mark Loidolt	Benton County
Doug Diedrichsen	Metro Bus
Jon Halter	Sartell
Jodi Teich	Stearns County
Matt Glaesman	St. Cloud
Todd Schultz	Sauk Rapids
Steve Voss	MnDOT Dist #3
Joseph Mueller	Saint Cloud APO
Alex McKenzie	Saint Cloud APO
Vicki Johnson	Saint Cloud APO
Dorothy Sweet	Saint Cloud APO

CONSIDER MINUTES OF AUGUST 2, 2018:

Ms. Teich motioned to approve the Aug. 2, 2018 TAC meeting minutes, and Mr. Diedrichsen seconded the motion. Motion carried.

PUBLIC COMMENT PERIOD:

No members of the public were in attendance.

TIP AMENDMENT TO PROJECT 7380-246:

Mrs. Johnson, Associate Planner, reported that a decrease in the 2019 project cost to rehab/redeck bridge 73872 at County Rd 159 over I-94 near Collegeville from \$1,501,000 to \$588,000 has triggered this amendment. Fiscal constraint is maintained. Public comment will end October 17. ***Ms. Teich motioned to approve the TIP Amendment, and Mr. Loidolt seconded the motion. Motion carried.***

TIP AMENDMENT SCHEDULE:

Mrs. Johnson commented that a TIP Amendment schedule was discussed at the August TAC meeting. A designated TIP Amendment schedule will streamline the process and gather several amendments to process at the same time. We have been informed by MnDOT that we are not allowed to reduce the public comment period from 30 to 15 days as we had hoped. The TIP Amendment schedule presented for approval differs slightly from the one presented in August. The schedule showcases the dates of the 30-Day Public comment, TAC review, Executive or Policy Board approval and submission to MnDOT. ***Mr. Glaesman motioned to approve the TIP Amendment schedule, and Mr. Halter seconded the motion. Motion carried.***

TIP DEVELOPMENT SCHEDULE:

Mrs. Johnson overviewed a tentative draft of the TIP development schedule for the FY 2020-2023 cycle which includes dates for deadlines and processes. The development schedule will assist jurisdictions in the development process for the APO's FY 2020-2023 TIP. While dates and deadlines are subject to change, the APO staff will do its best to notify all jurisdictions of any changes after they are verified by MnDOT. ***Mr. Halter motioned to approve the TIP development schedule, and Mr. Diedrichsen seconded the motion. Motion carried.***

TIP PROJECT STATUS REPORT:

Mrs. Johnson said that at the August TAC meeting a reminder was given to the jurisdictions to check on the status of projects to determine if amendments are needed for FY 2018. An annual status report is required for all projects, typically done before the December deadline. This status report allows the APO to know where things stand for each project and if any amendments are needed. Mrs. Johnson included an example of a completed project status report as well as a blank form. **Mr. Glaesman motioned to approve the TIP Project Status Report form, and Ms. Teich seconded the motion. Motion carried.**

CONSIDERATION OF 2019 SAFETY TARGETS:

Mr. McKenzie, APO's Planning Technician, reported on the 2019 Safety Targets. Five safety targets are required annually, i.e. Number of fatalities, Rate of fatalities, Number of serious injuries, Rate of serious injuries, and Number of non-motorized fatalities and non-motorized serious injuries. Mr. McKenzie reviewed the APO's responsibilities when setting targets and showcased the data used to forecast the proposed targets, which is based on a 5 year rolling average.

	FY 2018	Proposed FY 2019
Traffic Fatalities	7.8	8.8
Fatality Rate	0.598/100 MVMT	0.764/100 MVMT
Serious Injuries	13.9	26.0
Serious Injury Rate	1.070/100 MVMT	2.216/100 MVMT
Non-motorized Fatalities & Serious Injuries	7	8.2

The method used for calculating the 2018 targets was not exactly how we were supposed to calculate them. The APO is not penalized and our funding is not affected by the calculations, but it is a benchmark to track progress. However, MnDOT does get penalized if they do not meet their targets. The TAC members discussed the implications of targets going up or down and how it affects the 5-year average. Concern was expressed about using this data as targets, and felt this data should be presented as informational or as a trend. **Mr. Glaesman motioned to approve the use of the 2019 projections presented but to present the information as informational or a trend and to work toward the goal of reducing the numbers. Mr. Diedrichsen seconded the motion. Motion carried.**

TRANSPORTATION PERFORMANCE MEASURES (TPM) REPORT:

Mr. McKenzie presented the 2017 Transportation Performance Measures Report. The report includes a set of performance measures that will track the progress of the APO's planning region and are designed to serve as a benchmark to evaluate and quantify progress. It is meant to improve accountability of Federal transportation investments, assess risks related to difference performance levels, and increase transparency. The performance measures identified will help further align current and future projects with the overall goals and objectives established in the Metropolitan Transportation Plan. The performance measures include: Maintain and Enhance Transportation Safety; Increase System Accessibility, Mobility, and Connectivity; Efficiently Manage Operations and Cost-Effectively Preserve the System; Support Metropolitan Vitality and Economic Development; and Promote Energy and Environmental Conservation. When this report receives final approval by the Policy Board, it will be posted on the APO's website. **Mr. Schultz motioned to approve the TPM Report, and Mr. Loidolt seconded the motion. Motion carried.**

OTHER BUSINESS/OPEN FLOOR:

Mrs. Johnson updated the members on the discussions at a recent ATP meeting. HSIP solicitation has already started and applications are due by November 21 to Office of Traffic Engineering. MnDOT District 3 is working to develop an application for a new program: Local Partnership Program that is designed to address transportation issues on the trunk highway system that are of concern to Local Units of Government, but are typically not large-scale or high enough priority that they are directly selected as projects by MnDOT. District 3 is hoping to have applications available for this funding by early November. The APO is not soliciting STBGP funding for this TIP cycle since a two year solicitation was conducted in January 2018. Applications for SRTS and TA Program will use the same form, a change from last year. TA has an 80/20 split and SRTS has 100% state bond funding available for projects that will be constructed by 2021. Letters of Intent are due Wednesday, Oct. 31. A TA solicitation meeting will be held on Tuesday, Oct. 16 at the Saint Cloud MnDOT office. Mrs. Johnson has been working with the local jurisdictions doing the Financial Plan for our MTP.

Mr. Diedrichsen, Metro Bus, announced that a 6-month pilot program will be starting in Sartell on January 2, 2019. This will be a public demand response ride share program, which will be similar to Dial-A-Ride. Metro Bus is trying to find a better way to serve Sartell residents. General public comments can be emailed to Mr. Diedrichsen. If the pilot program is successful, this program will be applied to other areas.

ADJOURNMENT:

Ms. Teich motioned to adjourn, and Mr. Loidolt seconded the motion. Motion carried. The meeting was adjourned at 10:41 a.m.