

**Saint Cloud Area Planning Organization
EXECUTIVE BOARD COMMITTEE MINUTES
August 9, 2018**

A regular meeting of the Saint Cloud Area Planning Organization's (APO) Executive Board Meeting was held on Thursday, August 9, 2018 in the Array Room of the Great River Regional Library in Saint Cloud. Chair Jeff Goerger presided with the following members present:

Mayor Dave Kleis	Saint Cloud
Council Member John Libert	Saint Cloud
Council Member Jeff Goerger	Saint Cloud
Mayor Rick Schultz	Saint Joseph
Council Member Mike Chisum (alt)	Sartell
Council Member Nick Sauer	Sauk Rapids
Mayor Rick Miller	Waite Park
Township Supervisor Jeff Westerlund	LeSauk Township
Commissioner Spencer Buerkle (alt)	Benton County

Also Present:

Brian Gibson	Executive Director, APO
Vicki Johnson	APO
Joseph Mueller	APO
Alison Henning	APO
Alex McKenzie	APO
Dorothy Sweet	APO
Kim Pettman	Community Member

APPROVAL OF AGENDA: The agenda was changed to move item #4 (TIP Approval) to #2 on the agenda to accommodate a board member who had to leave the meeting early.

Mr. Westerlund motioned to approve the agenda with the change, and Mr. Sauer seconded the motion. Motion carried.

CONSIDERATION OF FY 2019-2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) FINAL DRAFT:

Ms. Johnson summarized the background history and the most recent changes for the board members. The contents of each chapter were briefly described: Introduction, Chapter One (FY 2019-23 TIP Projects), Chapter Two (Environmental Justice), Chapter Three Performance Measures, Chapter Four (Financial Capacity Analysis), Chapter Five (Public Involvement) and Chapter Six (Monitoring Progress). Ms. Johnson distributed an updated Project Table for review and stressed the importance of the project table in Chapter One. The draft TIP was out for public comment from June 27 through July 27, during which time two comments from TAC members were received which were included in the Final Draft of the TIP. Minor changes to clarify the language were also incorporated. After Executive Board

approval, the TIP will go to the District level and will then be incorporated into the area TIP and then finally to the State level.

Mayor Miller motioned to approve the FY 2019-2023 TIP, and Mr. Libert seconded the motion. Motion carried.

PUBLIC COMMENT PERIOD:

Ms. Kim Pettman, community member, suggested that with the creation of and upcoming approval of the RTCC, the committee members, vendors, and APO staff receive one hour of disability awareness/sensitivity training. Ms. Pettman felt by completing this training, the RTCC would be more inclusive and understanding of the elderly and disabled. Mr. Goerger thanked her for her comments.

CONSIDERATION OF CONSENT AGENDA ITEMS: (MINUTES OF JUNE 14, 2018 EXEC BOARD MEETING, BILLS LIST, CONTRACT WITH WSB & ASSOCIATES FOR RTCC PHASE I PLANNING).

Mr. Libert motioned and Mayor Schultz seconded to approve the three consent agenda items (June 14 Meeting Minutes, Bills and WSB & Associates Contract for RTCC Phase I Planning). Motion carried.

OTHER BUSINESS & ANNOUNCEMENTS:

Mr. Gibson noted that for the past several months, we have had some difficulty meeting quorum and a few members have asked about participating via telephone. Mr. Gibson said that while state law permits this, the meeting agendas would need to state that some members will be participating by electronic means and that the public also has the option of participating by electronic means. Several members expressed their opposition to this possibility. ***By consensus, most members agreed that calling in to board meetings should not be an option.***

ADJOURNMENT:

Mayor Kleis motioned and Mayor Miller seconded to adjourn the public session. Motion carried.

CLOSED SESSION

Immediately following the Public Session of the Executive Board, the board members held a closed session in which the Board Chair, Jeff Goerger, reported on the Executive Director's Performance Evaluation. Input for Brian Gibson's evaluation had been previously solicited from APO staff members, APO Officers and some TAC members. Members who were present for the Closed Session included Mayor Dave Kleis, Council Member John Libert, Council Member Jeff Goerger, Mayor Rick Schultz, Council Member Nick Sauer, Mayor Rick Miller, Township Supervisor Jeff Westerlund and Commissioner Spencer Buerkle.