

**Saint Cloud Area Planning Organization
TECHNICAL ADVISORY COMMITTEE MINUTES
June 27, 2019**

A regular meeting of the Saint Cloud Area Planning Organization's (APO) Technical Advisory Committee (TAC) was held at 10:03 a.m. on Thursday, June 27, 2019 at Stearns County Public Works. Senior Planner, Vicki Johnson, presided with the following members present:

Jodi Teich	Stearns County
April Ryan	Sartell/SEH
Vicki Johnson	Saint Cloud APO
Alex McKenzie	Saint Cloud APO
Alison Voigt	Saint Cloud APO
Dorothy Sweet	Saint Cloud APO

Senior Planner Vicki Johnson announced that two agenda items were removed from the agenda: Final 2045 MTP Model Run and Project List and Draft 2020 Unified Planning Work Program. SRF is still working on the Project List and there were issues with some of the projects from the jurisdictions in the UPWP.

CONSIDER TAC MEETING MINUTES OF MAY 30, 2019:

Ms. Teich motioned to approve the May 30, 2019 TAC meeting minutes, and Ms. Ryan seconded the motion. Motion carried.

PUBLIC COMMENT PERIOD:

No members of the public were present at the meeting.

DRAFT FY 2020-2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT SCHEDULE:

Mrs. Johnson reported that we have changed the TIP Amendment schedule to four times a year this past year, and it seems to be working. Most changes to the TIP generally fall into three different categories: Technical Corrections, Administrative Modifications, and Amendments, with the most significant being Amendments. Mrs. Johnson replicated last year's Amendment Schedule to accommodate our new TAC meeting dates. *Ms. Teich motioned to approve the TIP Amendment Schedule, and Ms. Ryan seconded the motion. Motion carried.*

DRAFT FY 2021-2024 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) DEVELOPMENT SCHEDULE:

Mrs. Johnson presented the TAC with a draft development schedule for the FY 2021-2024 TIP. The scheduled is modeled on the Area Transportation Improvement Program (ATIP) development schedule developed by MnDOT D3 for the Central Minnesota Area Transportation Partnership (ATP-3). The proposed schedule will coincide with the development of the Statewide Transportation Improvement Program (STIP). The various deadlines which are important to the APO are listed in bold. Mrs. Johnson added that Jan. 3, 2020, is the deadline for STBGP and TA Project application submittals. *Ms. Ryan motioned to approve the TIP Development Schedule, and Ms. Teich seconded the motion. Motion carried.*

DRAFT FY 2024 SURFACE TRANSPORTATION BLOCK GRANT PROGRAM (STBGP) SCORE SHEET:

Senior Planner Vicki Johnson presented a revised draft Scoring Sheet for consideration when evaluating and rating projects for the STBGP. The STBGP provides flexible funding that may be used by states and localities for projects to preserve and improve the conditions and performance on any Federal-aid highway, bridge, and tunnel projects on any public road,

pedestrian and bicycle infrastructure, and transit capital projects, including intercity bus terminals. In years past, the evaluation sheets were based on 7W's Project Assessment Evaluation Worksheet; however, the APO staff felt it does not necessarily align with APO goals. Mrs. Johnson consulted with Steve Voss and Jon Mason from MnDOT in revising the score sheet, and found that the APO can add any additional criterial to the seven required project qualifications (access & mobility, system connectivity, multimodal, system condition, safety, economic vitality, and equity). Energy and Environmental Conservation has been added to the scoring sheet to align better with the APO's MTP. The revised score sheet will be used by the staff on Jan. 3 to review submissions. The submissions and scoring sheets will be presented to the TAC at the January TAC meeting. Mrs. Johnson requested suggestions or changes to the scoring sheet. She will send out the scoring sheet to the TAC members and will present it again at the next TAC meeting.

OTHER BUSINESS/OPEN FLOOR:

Mrs. Johnson mentioned that the ATP is looking for someone to fill a vacant ad hoc position on the ATP from the parks and recreation department. Please let Mrs. Johnson know if you have any recommendations. The person appointed to the ad hoc position would have to abstain from voting on their own projects.

Mrs. Teich said that the next scheduled meeting for the TAC, July 25, will have a low turnout from the county engineers and there is a meeting conflict. Vicki Johnson will speak to Brian Gibson about rescheduling the meeting to another date.

ADJOURNMENT:

The meeting was adjourned at 10:16 p.m.